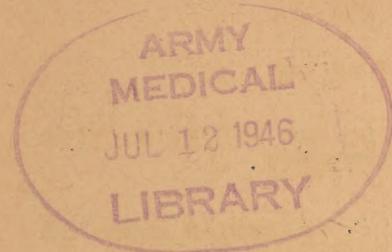


HEADQUARTERS
PENINSULAR BASE SECTION
MEDITERRANEAN THEATER
Office of the Theater Chief Surgeon
APO 782 US Army

3 April 1946



CIRCULAR LETTER No. 5

MEDICAL ADMINISTRATION OF POW HOSPITALS

1. The provisions of this circular apply only to German POW hospitals under American Control.
2. Medical administrative reports will be made up by each POW hospital and forwarded as follows:
 - a. Daily Bed Status Report, to the office of the Surgeon, PBS by phone each day.
 - b. Weekly Statistical Health Report (WD AGO Form 8-122), two (2) copies to the Surgeon PBS each week.
 - c. Essential Technical Medical Data Report, two (2) copies to the Office of the Surgeon PBS each month.
 - d. Admission and Disposition Sheet, two (2) copies to Central Records Bureau of Major Command controlling the patient, one (1) copy to PWIB, Auxiliary Troop Command, APO 782, U.S. Army.
 - e. Individual and Clinical Records. These will be made out on each patient. When he is returned to duty, they will be returned with the patient to his unit or forwarded to the Central Records Bureau of the Major Command involved. Disposition will depend on the Central Records Bureau concerned. If a patient dies, his clinical and individual records will be forwarded to PWIB, Auxiliary Troop Command, APO 782. X-ray film will be transferred with the patient if he is transferred to another hospital for observation and treatment with his other records. Otherwise it will be kept on hand at the hospital and salvaged at the Quartermaster on inactivation.
 - f. Any other records kept by the hospital will be as desired by the hospital commander.
3. The Statistical Health Report (WD AGO Form 8-122) will be made out in accordance with the General principles outlined in Circular Letter No. 3, Office of the Theater Surgeon, CS, but simplified as follows:

Circular Letter No. 5

a. Part I, Mean Strength. Estimate figures for line 1, columns 1 and 3, as near as possible from Central Records Bureau figures. All POW female personnel will be included line 1 column 3.

b. Part II, Patients' Table. The hospital part only will be filled out. Admissions will either be "direct", or "transfer" from another hospital if the other hospital was a POW hospital. If the other hospital was an American hospital, the case will be listed as a "direct" admission, and not as a "transfer". There will be no "transfer" from quarters or dispensary. Disposition will be either duty, transfer to another POW hospital within MTO, death or evacuated to Germany. The term "Evacuated to ZI" will be changed to read "Evacuated".

c. Part III, Neuropsychiatric Cases. This will be filled out as indicated on the Form.

d. Part IV, Patients Occupying Beds. Line 22, column 1 only will be filled out.

e. Part V, Days Lost by Army Patients. Not to be filled out.

f. Part VI, Days Lost by Army Patients due to Venereal Diseases. Not to be filled out.

g. Part VII, Hospitalization Data. Column 1 only to be filled out.

h. Part VIII, Miscellaneous. Causes of deaths only will be entered after "Remarks" on line 37.

i. Part IX, Reportable Conditions. All these conditions will be listed under column 2 for added cases, unless the case was transferred from another POW hospital, in which case it will be listed under column 5 provided the diagnosis is concurred in. If the diagnosis is changed on transfer from another POW hospital, the correct diagnosis will be listed under column 2.

j. Part X, "New Cases of Venereal Disease Admitted. This part will be filled out as outlined on the form.

k. The Supplemental Sheet need not be made out.

FOR THE THEATER CHIEF SURGEON:

Herbert H Kerr
HERBERT H. KERR
Lt. Col., M.C.
Deputy Surgeon